

Pre-School at St Saviours

Policy on Partnership with Parents

The pre-school recognises that working in partnership with parents is of major value and importance to the pre-school in enabling it to provide a happy, caring and stable environment for children and their parents. We aim to form a good relationship with parents so that information regarding their children (be it developmental, social or health related) can be exchanged easily and comfortably by pre-school staff and parents.

The list below shows ways in which we will try to achieve a strong working partnership with parents:

1. a member of the Partnership or a member of staff in charge is always available for discussion with parents. Arrangements can be made for more private discussions at agreed times.
2. Information provided by parents about their children will be kept confidential and treated on a strict need to know basis.
3. Information regarding the children's activities throughout the day is always available to parents on a daily basis by verbal communication.
4. Activity/topic plans will be on show in the pre-school for parents to view/read.
5. Regular newsletters will be issued to keep parents up to date with information about the pre-school, e.g. new developments or staff changes.
6. If we have any concerns about a child's well being during the day every effort will be made to contact the parents or their emergency contact.
7. When possible, to further encourage the children's development, parents will be asked to send in objects from home, e.g. photographs,

old boxes and cartons, for topic work.

8. Parents are requested to keep us informed of any changes to personal circumstances which may have an effect upon a child, e.g. change of address, telephone number, doctor, emergency contact.

Parents are also requested to keep us informed of any circumstances which could have an effect on a child's emotional well being, e.g. bereavement, separation or illness in the family

Signed on behalf of the Partnership

October 2019

Jeanette Samuel -

Partner