## Pre-School at St Saviours

## Policy on Photography

Upon having a child accepted for the pre-school, the parent with whom the pre-school contracts are asked to agree to the child being photographed on occasion by a teacher or individual validated by the pre-school. This enables the pre-school to proceed with the taking of photographs for publicity shots, and at special occasions such as Christmas parties and plays.

While a child is being observed taking part in an activity, a photograph may be taken as evidence which will then be placed in his/her Learning Journey. Every parent has the right to refuse this request, in which case the child must not be photographed by any member of staff, by a parent, or by any outsider without the express permission for that occasion of the parent with whom the pre-school has a contract.

While pictures of children may be used as part of the publicity of the preschool, no pictures of children will be displayed on the pre-school web site, nor will they be made available to anyone in a digital form.

Where pictures are made available to the press or television, they will not be released unless the contracting parent gives express permission for this to be done.

Where pictures are taken of the whole pre-school (for example on the day of the Nativity Play) the parents of children who have opted out of having the child photographed will be contacted to allow them to reconsider their decision.

## **FACEBOOK**

Parents are given the option as to whether they agree to their child appearing on the Facebook Group page or not. Only children whose parents have given consent will appear on our Facebook Group page but at no time will any names be used in conjunction with the photographs. Where every possible children's faces will not appear in the photographs.

The Partners have agreed permission for Ruth Williams and Sally Martin to use their personal phones to take photographs of specific children whose parents have given written permission for them to appear on our Facebook page. All images will be removed from these phones immediately.

Signed on behalf of the Partnership	
October 2019	Jeanette Samuel -
	Partner