

## Pre-School at St Saviours

### Policy on "Contracting Parents"

When a child joins the pre-school, the main carer is asked to sign the standard form applying for a place and accepting the standard terms and conditions of the setting.

Where a parent signs the form, it means that this parent is seen by the pre-school as the contracting parent. The contracting parent must abide by the following:

1. The contracting parent, and only the contracting parent, is liable for the payment of pre-school fees and costs.
2. The contracting parent nominates who may collect the child from pre-school.
3. At least two names and addresses will be given. Where this does not include the second parent, the second parent will not be allowed to collect the child. It is not the duty of the pre-school to inform the second parent of this, but the pre-school urges the contracting parent to inform the second parent that this is the case.
4. It must be made clear that the other parent will not be allowed into the pre-school unless the contracting parent has nominated the second parent as being able to do this or unless the second parent is a contracting parent for another child.
5. The contracting parent decides on specific issues in relation to the child such as whether the child is allowed to be photographed.

The purpose of this policy is to ensure that parents recognise that the pre-school will not be seen as a place that can be used as part of any dispute between parents. A parent who is not a contracting parent and is not listed as an acceptable person for collecting children from pre-school will not be allowed into the pre-school for any purpose in relation to that child.

Signed on behalf of the Partnership

October 2021

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Jeanette Samuel -

Partner